

# FAQs for Canteen Volunteers

## WHEN ARE CANTEEN VOLUNTEERS NEEDED?

Currently, **Wednesdays, Thursdays and Fridays between 9.00am-11.00am.**

It's ideal if you can make a regular commitment (weekly or fortnightly). It helps us keep a routine and makes the canteen more reliable.

## WHAT'S THE VIBE LIKE INSIDE THE CANTEEN?

It is busy but friendly with plenty of laughs - it's NOT Gordon Ramsey's Hell's Kitchen!

We work as a team on different, simple tasks. **Most tasks take only 15 minutes or so** to complete, but they need to be done simultaneously – which is why we need volunteers.

Canteen helpers can take a free drink from the fridge  
(or a free lunch order\* for their child, if they prefer).

*\*Up to a certain value*

## HOW WILL I KNOW WHAT TO DO?

The Canteen Manager can give you simple instructions. We appreciate your attention to detail but we want you to feel comfortable, not anxious, about what you are doing.

## WHAT TASKS WOULD I DO AS A CANTEEN VOLUNTEER?

### 1. *STICKING LABELS ONTO LUNCH BAGS AND DRINKS*

This is super-easy but on a busy day it may take up to 30 minutes to complete!

- sticking labels onto brown paper bags (hot food) and white bags (cold food)
- sticking labels onto drinks
- sorting paper bags into class baskets

### 2. *PREPARING SNACKS such as:*

- small portions of vegie sticks (peeling/chopping carrots, cucumbers, capsicums, celery)
- putting cheese and crackers into zip lock bags

### 3. *MAKING SALADS*

Usually, there are 1-8 salad orders per day. Making a salad involves:

- Chopping up a bit of cucumber, tomato and salad leaves, plus a couple of other ingredients, into a plastic container.
- Adding the dressing packet, fork and packing it into a paper bag.
- There are simple instructions available, so you know exactly what to do.

### 4. *PACKING LUNCH ORDERS, CLASS BY CLASS*

- Reading labels on paper bags and filling them with the correct items (hot food and snacks), adding a spoon/fork to bags as needed
- Sorting the chilled foods and drinks into class baskets

**IMPORTANT!** Canteen volunteers need to have a WWVP card (or a copy of their application for one) on their person each time they volunteer at school. You must also sign-in and sign-out at the front office *and* in the canteen.