

FORREST P&C Meeting

Meeting: Term 1

Date/Time: Wednesday 10 March 2021 - 7.30pm

Location: School Library

1. Welcome & apologies

Chair

Attendees – Belinda Fitzgerald (President), Tui Davidson (Treasurer), Zoe Pleasants (Vice President), Sarah Hope, Josie Chamla, Heidi Hutchison, Perdi Mitchell (Secretary), Sky May (Public Officer), Jarrod Fitzgerald (Vice President) Sarojini Mitchell, Freda Grinham, Amelia Townsend, Fabian Harding.

Apologies – Chris Pilgrim (who also passed on apologies from the school's leadership team)

2. Discussion items

Various

a. School review, IB Evaluation and School Improvement plan (from 2021-2025)

Ms Singh, Mrs Kingston, Ms Berry

School review – over 4 days

- Commendations are things doing really well (high level)
 - Staff culture and PYP and Principal in driving this change.
 - Aboriginal and Torres and Strait Island histories and culture.
 - Leadership opportunities for teachers across the school.
- Affirmations – on the right path but keep moving forward
 - School improvement and data need to look a bit further and deeper
 - Higher order thinking
 - Use of see saw
 - Strategic partnerships to meet the needs of school – how you measure the impact of community partnerships.
- Recommendation – things to work on.
 - Create a new plan now to focus on targets
 - Develop school's data plan
 - Formalise a coaching and mentoring program for teachers
 - Gift and talented development of children

IB Evaluation – on line 3-day visit

- New enhanced PYP with only 34 standards and practices
- Commendations
 - Deep commitment to the IB and also from the school board
 - Culture of collaboration as a team – do this conceptually rather than theoretically
- Recommendations
 - Assessment and include the children voice
 - Library as a main resource and flexible learning space

- Specialists more involved in planning with teams.
- Differentiation – for different levels within the age group

School improvement plan

- Narrow targeted approach needs to be achieved on average by 2025
- Target or measures –
- Progressive Achievement Tests (PAT) social and emotional test. Standardised maths test.
- Priorities –
 1. improve student performance in writing across all levels
 2. improve the % of students making expected growth in numeracy
 3. improve the wellbeing of students at the school

Discussion about school improvement plan suggested to allow for remote community engagement.

b. Community engagement

- Events for the 2021 need to be organised.
- Community engagement – facebook page. Invite your class to like it. Ideally like one post a week. How are we meeting other people?
- Parent forums were successful and would be good to have morning tea to welcome new families.
- **Action:** Zoe and Perdi to meet with Nicole regarding movie night and other events this year.

c. FOOSCH update

- Rated as excellence and one of only three services in Australia with that rating. Show that have morphed and developed since last plan.
- Biggest focus is community involvement so looking at providing community libraries in partnership with Tuggeranong College and St Edmunds. Build and construct and children at the school will manage it. Will need to be child led.
- Have a strategic plan to help. Have 60 kids on the waiting list and 386 families per week. Have a priority enrolment criteria. School has complained about the kids making noise after school in the corridors.
- Lease is up at the end of this financial year. There will be a special panel. Have done a pre-approval. Second part is around engagement with the school, and they get a say on that. Need to demonstrate that have tried to engage with the school. Not about the donations to the school but instead about reinvesting into the service.
- Thoughts to offer wrap around care for preschool. But would have to cut back on the number of students within the school who can do it.
- Growth period in developing the staff for FOOSCH. This includes employing new staff and the children participate in interview process.

3. Standing items

a. Minutes of the last meeting

- Moved by Perdi
- Seconded by Josie

b. Action list review

Secretary

- more demountable classroom being constructed on oval and community play space. Still awaiting feedback from school about when to open up playgrounds again.
- new carpark model from school – still awaiting feedback from school
- loose parts being high risk – still awaiting feedback from school
- asbestos event and follow up – still awaiting feedback from school
- repairs to cracks to retaining walls outside the junior wall - still awaiting feedback from school of who can undertake the work
- add a line to school activities form to pay for a child in need – follow up with school
- promote canteen and call for volunteers
- **ACTION:** Secretary to follow up with school on all outstanding action items.

c. Principal's/School's Leadership team report

Chris Pilgrim

- Provided by school. To be circulated with minutes.

d. Deakin Preschool liaison report

Sky May

- Preschool committee last year purchased new bikes and climbing equipment. There is \$1200 budget left. Formal review was conducted at end last year – more child led play, more risk-based play.
- **ACTION:** Follow up with school about the creation of a new preschool committee.

e. Parent Rep Liaison

- Parent rep liaison – send around contact details. Self-organising catch up.

f. Board report

- No report

g. P&C Council report

- No report

4. Other business

Chair

- Eating on class only have 10 minutes inside. Check if children have time on both breaks. Is it a good outcome if kids are eating enough?
- Canteen Kitchen. Need to repaint and new dishwasher, new benchtops. Do we keep or outsource it? Also consider new options for menu now that have more time to deliver lunch. Limited ability to run special lunch order day.
- **ACTION:** President to write to the school with who is the new executive of the P&C can we meet and talk. Also write to the board chair and the ETD.

Thanks & Conclusion

Chair

Meeting closed 9.30pm.